



**17<sup>th</sup> Annual CAN Conference**  
*Building Strong Nonprofits*

**EXHIBITOR EXPO FACT SHEET**

**WHEN:** Thursday, October 23, 2008 – 8:00 am – 5:00 pm

**WHERE:** Center at Cathedral Plaza  
555 West Temple Street  
Los Angeles, CA 90012

Onsite parking is available in the Center garage for \$8. The Center at Cathedral Plaza is one block from the Metro Red Line Civic Center Station and two stops from Union Station and Metrolink.

**FEES:** \$495 CAN Members/ \$695 nonmembers

**SET-UP:** Wednesday, October 22, 3:00 pm – 5:00 pm  
**Viewing Foyer** – Space location will be assigned.  
Each space includes a 6-foot table with cloth and two chairs.

**SHIPPING:** Exhibit materials may **not** arrive before **10 am Wednesday**, October 22. There is no storage space at The Center and deliveries prior to October 22 will not be accepted. Please ship to the address above and indicate **CAN Conference - Viewing Foyer** on shipping label.

**INSTALLATION:** Exhibits should be set up by 8:00 am Thursday, October 23. If you are unable to set up on Wednesday, you should plan on

doing so starting at 7:00 am Thursday. Exhibitors are responsible for delivery and return arrangements of their booth and materials. Labor is not available for set-up or dismantling.

**DISMANTLING:** Thursday, October 23, 5:00 pm. All exhibits must be dismantled by 6:00 pm Thursday. Exhibitors are responsible for delivery and return arrangement of their materials. Labor is not available for set-up or dismantling.

**BREAK TIMES:** 8:00 am – 9:00 am Continental Breakfast  
Coffee & Snacks in the Exhibitor Expo area:  
10:00 am – 10:15 am  
11:45 am – 12:00 pm  
1:30 pm – 1:45 pm  
3:15 pm – 3:30 pm

**BADGES:** Each exhibitor will receive two conference badges that entitle them each to entry to the conference on Thursday and lunch. Additional lunch tickets are \$45 each and must be ordered in advance. For additional registrants and complete conference schedule, please visit [www.CAnonprofits.org](http://www.CAnonprofits.org).  
Conference Fees: \$199 CAN Member Early Bird (\$249 after October10) & \$249/\$299 Nonmember.

**HOTEL:** Hotel suggestions are posted on the Annual Conference page on the CAN website. Please visit [www.CAnonprofits.org](http://www.CAnonprofits.org).

**QUESTIONS?** E-mail Gregg Davidson at [gdaavidson@CAnonprofits.org](mailto:gdaavidson@CAnonprofits.org) or call (213) 347-2070 ext. 207.